

Cooperation agreements

The Inter-university Collaboration Agreement

The Inter-university Collaboration Agreement (ICA) is an administrative document that formally defines the intention of a foreign HEI and UPPA to enter into collaboration. The collaboration may be either :

- * pedagogical: student or teacher exchanges, creation of double degree programmes
- * and/or scientific: common research project, co-tutoring PhD students

Procedure for validating an ICA project

ICA contacts

Emilie DESCONET: Spain

Marina HILD: South America, Central America

Céline LESCAUT: North America, Europe (excluding Spain), Oceania, Africa (excluding North Africa)

Marielle PEYRET: Asia, North Africa

Upstream analysis of a collaboration agreement project

A teacher has a project for an ICA with a foreign university:

- * Presentation of the project to the relevant contact in the International Office
- * Project feasibility study (Vice-President – Head of Department – ICA Contacts)

Drafting the application agreement with the partner HEI

- * The contact in the International Office proposes the frame agreement (FA) + the template for the application agreement (AA) to the project initiator
- * The project initiator prepares a document with the partner university.

Validation of the agreement

- * Validation by the International Office
- * The International Office sends the ICA to the Legal Affairs (DAJ) for approval (if the FA template of the partner university is used)
- * The teacher in charge sends the ICA to the faculty council for approval
- * Once the agreement has been validated by the faculty council, the International Office presents the agreement to the CFVU and CA

* Signatures



***The frame agreement is written in French but
English and Spanish versions are also available.***